

PeopleSoft Training: Recruiting and Admissions Release 9.0

Course (3 Days)

This three-day class begins with the recruiting effort. Participants will create a recruiting structure including recruiting centers, referral sources, and recruiting categories. Participants will see how prospects can request information from the institution and how the institution can determine what they want to know about the prospect. The recruiting effort can be done by geographic location. Participants will examine the region tree to manage this task. Participants will learn five methods to create prospects in the database, including using loading test scores. Once a prospect becomes an applicant, participants will learn how to assign them a checklist of required materials and track the receipt of that information. The instructor will demonstrate loading applications electronically. Loading transcript information, both manually and electronically, will also be discussed. Participants will examine evaluation criteria, admit and matriculate students. Finally they will set targets and report on the results.

Day 1

- Prospect Self-Service
- Recruiting Structure and Security
- External Organizations
- Creating Prospects Manually

Day 2

- Using Test Scores and Queries to Create Prospects
- Adding Applicants to the Database
- Electronic Applications
- Application Fees

Day 3

- Assigning and Maintaining Applicant Checklists
- Tracking Applicant Materials
- Admitting Students
- Admissions Targets and Reports

Excerpts from Student Evaluations

The instructor was the best instructor I have ever had. Thank you for a great class!

The documentation is fantastic!

Excellent!! Loved those cheat sheets.

Excellent course. It was definitely more meaningful to work with our own system and data.

Excellent learning experience (the best among all PeopleTools classes that I have taken)!

The training material was extremely helpful. It was easy to follow and was a great tool in the learning process. I can see using it on a regular basis until I feel confident that I fully understand the process.

You have been doing a wonderful job with these courses. Thank you for your knowledge, patience & flexibility.

He is an excellent teacher, very knowledgeable about the course and material. He even keeps the class interested in the subject.

Very responsive to questions; good, relaxed teaching style.

The book is awesome – the class was very valuable! Thanks.

Very good class...materials are well prepared and class is very organized and planned out.

Very effective instructing style. Made class fun and interesting.

Great presentation style. Responsive to student questions. Thanks.

Good class. Very helpful and effective. This is one of the best instructors that I had.

Excellent teacher and well-organized class. I really enjoyed the class and look forward to the next class.

Course was great, reinforced things I kind of know but was not sure about. Speed of course was good.

About Io Consulting

Io has an extensive record of accomplishment and a full range of services available to support Higher Education institutions. Expert level offerings include:

- Strategic Planning
- Project Management
- Business Process Reengineering
- Software Consulting
- Fusion Middleware Services
- Technical and Functional Training
- Quality Assurance Program

Io Consulting's expert level trainers and consultants have first-hand experience with Higher Education and IT business practices as well as in-depth knowledge of the Oracle|PeopleSoft applications and Fusion Middleware technologies.

An Oracle Certified Partner, Io Consulting has successfully led a variety of projects and trainings for both private and public institutions as well as for statewide system efforts. Io's customer list includes The Ohio State University, Duke University, The California State University System, Pepperdine University, and the University System of Maryland.

For more information, visit <http://www.io-consulting.com> or call (877) 656-6603.